

Welcome to your November edition of the **Exhibitor Newsletter** for the **2025 WWETT Show**! This edition is packed with valuable tips, important deadlines, and key information to help you prepare for a successful and impactful presence at the show. Whether you're a first-time exhibitor or a returning one, we're here to ensure you have everything you need for a smooth and successful event.

## **EXHIBITOR RESOURCE CENTER (ERC)**

The <u>ERC</u> is your resource for booth payments, the exhibitor service manual for ordering booth services, updating your company profile, and more! Note: your company description will be displayed in the <u>Exhibitor List</u> as well as the WWETT App, launching later this year. Click <u>here</u> to view ERC access instructions and contact <u>Customer Service</u> with any questions or issues.

## **EXHIBITOR SERVICE MANUAL (ESM)**

The ESM contains order forms and links for booth services (carpet, utilities, catering, etc.), shipping labels, targeted move-in schedule, marshalling yard details/hours and other important information for the show. Visit the Resources section of the ERC to access the ESM.

#### FERN ONLINE ORDERING PORTAL

## **OPEN NOW**

If your company has not received the Fern OneView access email for the 2025 show, please <u>click</u> <u>here</u> to send an email to Fern. Within OneView, you can order booth furnishings, carpet/flooring, material handling, labor, graphics, hanging sign assembly, floral and more.

#### **UPCOMING EXHIBITOR WEBINAR - DECEMBER 6TH**

Click <u>here</u> to register for our December 6<sup>th</sup> Exhibitor Webinar featuring the WWETT Show Team. We will cover registration, appointment booking, discount deadlines, the Welcome Party, Feathr (your customized portal to invite customers to the show), and more! Our webinar series will take place on Zoom.

## **NEW DIRECTORY ENHANCEMENTS**

We are excited about the new appointment setting feature available within your directory listing. Make sure to go into your <u>ERC</u> and set up available time slots for attendees to book a meeting with

you. **You'll need to set up your schedule in order for attendees to book meetings with you!**Once you have set this up it will show on your directory listing. We also have a new page for exhibitors that are currently hiring. To be included just add your career page link into your <u>ERC</u>. And don't forget to add in your logo, product images, videos, collateral, virtual business cards and more if you have Smart Business or Maximum Exposure listings.

## **HANGING SIGN REMINDER**

As a reminder, only island, split island and peninsula booths that are a minimum of 400 square feet are permitted to hang signs. More information can be found in our <u>Booth Display Specifications</u>. Please note that sign/banner assembly is not included with your rigging/hanging order. If needed, you can order labor for sign/banner assembly through <u>Fern</u>.

## **HAVE QUESTIONS?**

Visit our Exhibitor FAQs page for more information.

#### **HOTEL INFORMATION**

Need to book your stay? Click the following link to book through onPeak our Official Hotel Provider: <u>WWETT Official Hotels</u>.

### **REGISTRATION INFORMATION**

Coming Soon!

#### THINGS TO DO IN INDIANAPOLIS

Get to know Indy and find things to do here.

# **CONTACT US General Booth and Show Related Questions**

**Customer Service** 

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## Sales/Sponsorship Questions

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## **An Important Reminder: BEWARE of Scam Offers!**

Beware of companies FALSELY representing themselves as official partners of **the WWETT Show**. Scam offers include unverified "official" attendee lists, hotel packages by unauthorized providers, exhibitor listings in fair guides and publications not associated with **WWETT**, and more.

Do NOT do business with any of these companies, and remember, when in doubt, contact Show Management for verification.

We look forward to seeing you in Indy!

Sincerely,

**WWETT Show Management** 



The Official Transmission Sponsor of The WWETT Show

Visit OMSI Transmissions at Booth # 2317