

# **October Exhibitor Newsletter**

Here is our October exhibitor newsletter for the 2025 WWETT Show with helpful information to prepare for a successful show!

## **EXHIBITOR RESOURCE CENTER (ERC)**

### (Formerly Exhibitor Dashboard)

WWETT has launched the new Exhibitor Resource Center (ERC) and there is a new log in process. An email was sent to the primary contact with instructions on how to log in and add users on August 14, 2024. Click here to view the access instructions and contact Customer Service with any questions or issues.

The ERC is your resource for booth payments, the exhibitor service manual for ordering booth services, updating your company profile, and more! Note: your company description will be displayed in the Exhibitor List as well as the WWETT App, launching later this year.

# **EXHIBITOR SERVICE MANUAL (ESM)**

#### Available NOW

The ESM contains order forms and links for booth services (carpet, utilities, catering, etc.), shipping labels, targeted move-in schedule, marshalling yard details/hours and other important information for the show. Visit the Resources section of the ERC to access the ESM.

### FERN ONLINE ORDERING PORTAL

An email from Fern will be sent to you in the next 24 hours with detailed instructions on how to access their OneView portal. Within OneView, you can order booth furnishings, carpet/flooring, material handling, labor, graphics, hanging sign assembly, floral and more.

#### **NEW ERC FEATURE: NOW HIRING**

Are you hiring? Log into the <u>ERC</u> and navigate to the Now Hiring Widget and link your career opportunities for WWETT attendees to see.

## **EXHIBITOR WEBINAR SERIES - STARTING NOVEMBER 8TH**

Click <u>here</u> to register for our November 8<sup>th</sup> Exhibitor Webinar featuring the WWETT Show Team and Fern. We will cover the ERC, badge registration, move-in/out, and more! Our webinar series will take place on Zoom.

## **HANGING SIGN REMINDER**

As a reminder, only island, split island and peninsula booths that are a minimum of 400 square feet are permitted to hang signs. More information can be found in our <u>Booth Display Specifications</u>.

### **FINAL BOOTH PAYMENT**

Final booth payments are due October 18<sup>th</sup>. Log into the <u>ERC</u> to get your balance, view your invoice and make payments.

## **HAVE QUESTIONS?**

Visit our Exhibitor FAQs page for more information.

### **HOTEL INFORMATION**

Need to book your stay? Click here: WWETT Official Hotels.

#### **REGISTRATION INFORMATION**

Opening in late October.

## THINGS TO DO IN INDIANAPOLIS

Get to know Indy and find things to do here.

### **CONTACT US**

**General Booth and Show Related Questions** 

Customer Service 855-476-8554 info@wwettshow.com

## Sales/Sponsorship Questions

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# **Operations**

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## Marketing

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We look forward to seeing you in Indy!

Sincerely,

WWETT Show Management



The Official Transmission Sponsor of The WWETT Show

Visit OMSI Transmissions at Booth # 2317